

**Notes from the 45<sup>th</sup> Corporate Governance meeting of AGT Limited held on  
Thursday 19<sup>th</sup> April 2018**

PRESENT: Mrs T Barlow (TB) – Chair and Independent Member  
Mr S Winfield (SW) – Independent Member  
Mr T Moore (TM) – Managing Director

OBSERVER Mr Melvyn Neate (MN) – AGT Audit Committee Member

**1. INTRODUCTION AND APOLOGIES**

TB set out the objectives for the meeting and welcomed MN, who had recently been appointed to the Audit Committee.

**2. MINUTES OF LAST MEETING AND MATTERS ARISING**

The minutes of the last meeting were approved as a true and accurate record.

**ACTION POINTS FROM THE PREVIOUS MEETING**

TM said that the action point from the previous meeting had been completed.

**MATTERS ARISING**

There were no matters arising that were not covered by later agenda items.

**3. HEALTH AND SAFETY**

TM confirmed that AGT's CHAS accreditation had been renewed.

TM stated that the issues relating to the weight of the new-style bookmakers' boards had been discussed by the Technical Group (TG). The TG had concluded that the current Guidelines were sufficient to cover such issues and did not need changing.

The Board further discussed Health and Safety matters in general and concluded that there were no outstanding Health and Safety concerns which had not been addressed.

**4. OPERATIONS REPORT**

The Gambling Commission is currently consulting on the 'fair and open' licensing objective, including proposals for ADR entities. TM said that Tattersalls Committee would respond to the consultation prior to the closing date on 22<sup>nd</sup> April 2018. The Board agreed that TM should make the RCA aware of the situation.

TM met with the designers of the delayed new AGT website on 17<sup>th</sup> April and they had agreed a joint action plan to launch the website in autumn 2018.

During the first quarter of 2018, TM conducted training for all BRMs on the new-style electronic reports to be submitted via MPRO. The reports were launched in mid-April.

The AGT office team has continued work to achieve compliance with the GDPR, which comes into force in May 2018. The Board agreed that TB and TM should discuss GDPR with the RCA at their forthcoming meeting on 25<sup>th</sup> April.

AGT has registered 399 bookmakers so far in 2018, compared to 415 in the whole of 2017. TM said that the 2018 numbers would probably reach parity with 2017 by the year end.

TM confirmed that a new member of staff had been recruited for the office on a 12-month fixed contract as cover for maternity leave.

## **5. FINANCIAL REPORT**

### **1 Audit Committee Update**

SW said that the Audit Committee had appointed MN as a new independent member. He gave a brief update from the Audit Committee meeting that had preceded the Board meeting

### **2 Annual Accounts**

The Board approved the draft Annual Accounts.

### **3 Management Accounts**

The Board discussed the Management Accounts to the end of February 2018.

### **4 Betting Administration Fees (BAFs)**

TM confirmed that there had been an increase in Betting Administration Fees to £22/£7 from 6<sup>th</sup> April 2018, in line with the budget requirements.

## **6. ANY OTHER BUSINESS**

There was none.

## **7. NEXT MEETING**

The next meeting will take place on 28<sup>th</sup> August 2018.

**This is a true record of the discussions, actions and decisions arising from this meeting.**

**Chair .....**

**Date .....**